



TOWN OF GRAFTON
Nelson Memorial Park &
Library Trustees
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
(508) 839-4454
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Meeting Minutes

Nelson Memorial Park & Library Trust
Regular Meeting
Location 6 Prentice Street
Date June 8, 2021
Time 7:00 PM

Present: Bill Kuck, Bridget Webber, Roger Currier. No other attendees.
Meeting opened 7:00 pm

1. Reaffirm previous policy that park is closed after dusk and reopens at dawn. Motion by Bill Kuck & Seconded by Bridget Webber that park remain closed from dusk to dawn. Discussion – Bill recalled signage at park that mentioned this, along with no golf nor pets, I mentioned that there had been or still is a sign to the dusk/dawn on a pole that has been overgrown for years somewhere on the property, this is consistent with the intent of Town By-Laws. Motion passed unanimously. We will request signs on park closes at dusk and opens at dawn from Highway Department.
2. Motion made by Bill Kuck and Seconded by Bridget Webber to adopt Parking Rules for all areas under jurisdiction of the Trust. Discussion was to modify new draft to remove overnight parking for multiple day events and update slightly as it seems that the “parking area” was paved parking areas only and we don’t want to issue permits for use of paved parking it’s the rest of the parking. This needs to be done to control use of and parking on non-paved areas of the park, overuse will kill grass and vegetation and cause problems. Motion passed unanimously. We will request signs on parking from Highway Department.
3. Motion made by Roger Currier and Seconded by Bridget Webber to send letter to Traffic Safety Committee to post northerly side of Prentice Street from Route 140 westerly to Creeper Hill Road as no parking. Discussion

followed and motion amended to include both sides of this street. We are not sure what the final construction will be for the Prentice Place project, maybe sidewalks or berms added to either side of road. Despite these physical barriers, parking maybe a problem if it flows onto the park property. Amended motion passed unanimously.

4. Review bills paid since last meeting, discussion on status of budget – we'd received a revenue/expense report dated 5/6/2021 with report:gl_condofacet we had balances in accounts and when a new was received June 1 marked Report:APGL_RevExp we had no funding and the money that had been approved at June 2020 Town meeting was gone, all balances show negative. Waiting on response from accounting for status of budget revenue/expense. Roger to follow up. Also reported on and discussed the replacement of the furnace, some disappointment that the existing unit only lasted 10 or 11 years. It was a proverbial top of the line unit with then new technology, the Renaud folks indicated that the manufacturer found it'd made mistakes in design/materials and the units weren't lasting as long as they should have. The new unit should not experience the same trouble.
5. Motion made by Roger Currier and seconded by Bill Kuck to approve of minutes for meeting of October 24, 2019 as written. Motion passed with two votes, Bridget abstained as she wasn't present at the meeting.
6. Review of current park permitting and requirements, reviewed various permitting documents and requirements used by other departments and committees. Final document to be completed – requiring the \$ 1million general liability limits with Trust and Town as additional insured with no fee for non-profit groups as confirmed with IRS, Town Government Boards/Committees and Grafton Girls Softball (in recognition for their ongoing support of the park) otherwise fee is \$ 50 for use of meeting room and \$ 100 for season for use of park. Motion made by Roger to adopt above insurance and fee requirements and seconded by Bridget, passed unanimously.
7. Motion made by Bridget and seconded by Bill to approve of the minutes of this meeting. Passed unanimously.

Meeting adjourned at 8:15 pm.



Clerk

Attachment: Copy of Parking Rules Adopted

Nelson Memorial Park & Library Trust

Meeting Minutes

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1. There shall be no parking or operation of any motorized vehicle on any property under the jurisdiction of the Nelson Memorial Park and Library Trust ("the Trust"), except parking is permitted on the paved parking areas.
2. Parking elsewhere on the property is only allowed to holders of special permits issued by the Trustees for special events that specifically allow parking in specified areas.
3. If a special permit allows parking, parking may commence thirty (30) minutes after sunrise on the day of the event and shall expire thirty (30) minutes after dark on the day of the event.
4. Any parking not authorized by a special permit shall be considered a trespass and the owners of the vehicles shall be ticketed or towed at the owners' expense.

Adopted June 8, 2021